

The following is a listing of the policies examined, a Web site location, (if available; note that url addresses may no longer be active) a contact person, (if available) and a brief description.

Alaska

Contact:

Mark Badger

Director

P.O. Box 110206

Juneau, AK 99811-0206

(907) 465-2220

(907) 465-3450 (fax)

Web Site:

<http://www.state.ak.us/local/akpages/ADMIN/info/home.htm>

Comments:

The site offers various policies relating to informational issues including topics such as electronic mail, GIS systems, electronic imaging, and personnel policies.

Arkansas

Contact:

Robert McQuade

Department of Computer Services

State Planning Division

PO Box 3155

Little Rock, AR 72203-3155

501/682-4302

501/682-4301 (fax)

Web Site:

<http://www.state.ar.us/dcs/spd.htm>

Comments:

Straight forward one page document laying out basic state policies regarding the use of "electronic communication systems."

Australia

Web Site:

<http://www.vicnet.net.au/vicnet/it.html>

<http://www.adfa.oz.au/DOD/intuse.html>

Comments:

Guidelines for Web site design. Also contains some interesting material regarding ethical conduct on the net and customer service focus.

California State Employment Development Department

Contact:

Kurt Hanselmann

(916) 654-7812

Comments:

A high level policy written to guide branch employees. Designed to be technology independent.

Federal Aviation Administration (FAA)

Web Site:

<http://www.tc.faa.gov/NM/inetpoly.html>

Comments:

Simple straight forward document. (less than one page)

Indiana

Web Site:

<http://www.state.in.us/dpoc/dpoc.html>

Comments:

The policy is very explicit about agency and department roles regarding Internet connection, use and security. The acceptable use guidelines are very well thought out and explained.

Maine

Contact:

Mary Cloutier

Web Site:

<http://www.state.me.us/ispb/policy.htm>

Comments:

This policy has an interesting focus on e-mail usage as well as general professionalism regarding use of the Internet. The Information Services Policy Board home page should also be examined.

Minnesota

Contact:

Information Policy Office

State of Minnesota

320 Centennial Building

St. Paul, MN 55155

612/296-5643

612/296-5800 (fax)

Web Site:

<http://www.state.mn.us/ebranch/admin/ipo/hb/sorttype.html>

Comments:

This policy is in draft form. Very comprehensive format. Start-up kit provided. The policy covers liability issues rather extensively. Also an excellent section regarding Internet usage and value-added concepts.

New York

Contact:

James G. Natoli, Chairperson

Governor's Task Force on Information Resource Management

Executive Chamber

State Capitol

Albany, NY

518/474-0865

518/473-3389 (fax)

Web Site:

<http://www.oft.state.ny.us/>

Comments:

The Task Force has authored and distributed several Internet related policies. These include: Technology Policy 96-11, NYS Network Services Agenda; Technology Policy 96-14, NYS Use of Electronic Mail; and Technology Policy 96-8, NYS Use of the Internet.

North Carolina

Contact:

North Carolina Office of the State Controller

IRM Staff

3700 Wake Forest Rd.

Raleigh, NC 27609-6860

919/715-3523

919/715-3530 (fax)

Web Site:

<http://www.osc.state.nc.us/IRMC/documents/approvals/irmcnet.html>

Comments:

A high level document discussing policy and guidelines on the use of the Internet. It provides reasons for using the Internet and then specific guidelines under each section regarding agency-level use.

Ohio

Contact:

Philip N. Grano, Deputy Director

Department of Administrative Services

Division of Computer Services

30 East Broad Street

Columbus, Ohio 43266-0409

614/466-6920

614/644-9152 (fax)

Web Site:

<http://www.odn.ohio.gov/compserv/>

Comments:

There are two policies of interest: OPP-008, *Limitations on the Use of Publicly Owned Computer Hardware and Software* and OPP-022, *Internet, Electronic Mail and Online Services Use and Abuse*. This policy contains a section regarding continuity of web site design and also provides a comprehensive section regarding employee rights and responsibilities regarding Internet use.

Oregon

Contact:

Department of Administrative Services

Information Resources Management Division

155 Cottage Street NE

Salem, OR 97310

503/378-4127

Web Site:

<http://www.state.or.us/IRMD/policies/03-13net.htm>

Comments:

Very complete but brief document. Contains complete statement regarding Internet use and agency responsibilities. An index of related policies is also available from the web site.

South Dakota

Web Site:

<http://www.state.sd.us/bit/is/document/INTERNET.HTM>

Comments:

South Dakota takes the rather unique approach to web site design by managing all state web sites through a central agency. This agency is the "Webmaster" for the state, oversees all aspects of design, and ensures consistency.

Texas Department of Health

Contact:

John Burlinson

Web Site:

<http://www.tdh.state.tx.us/>

Comments:

Includes agency goals regarding the WWW, and standards and guidelines for WWW use, along with procedures and forms.

Virginia

Contact:

Information Technology Clearinghouse

Department of Information Technology

110 S. 7th Street

Richmond, VA 23219

Web Site:

<http://www.state.va.us/~itc/usepol.html>

Comments:

This is a sample policy designed to help agencies think about their own policy needs regarding acceptable use practices.

Wisconsin

Contact:

Bill Braham, Information Technology Coordinator

Department of Administration

Division of Technology Management

Bureau of Information and Telecommunications Management

101 East Wilson Street, 8th Floor

PO Box 7844

Madison, WI 53707-7844

608/267-0625

608/267-0626 (fax)

Web Site:

<http://www.doa.state.wi.us/>

Search under *Division of Technology Management*, then *Bureau of Technology Policy and Planning*

Comments:

Full coverage of security issues. Includes discussion of ways to provide access to information on the Web site through other mediums. Public input and customer service stressed throughout. Also contains sections regarding: WWW, gophers, file transfer pr